

# SAC Agenda 10/13/2021 5:30-6:30

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## **SAC Formation:**

SAC President: Judy Luehring, Community Member  
Existing Parent Members: Jen Stickel, Dave Wells  
CSN Liaison: TBD 2021  
Board Liaison: Alison Fuhr/John Frost TBD for 2021  
Principal Designee: Donnetta MacDonald  
Staff Members: Jesse Ornelis

## **Committee Expectations:**

The relevant section from the board policy manual is included below, but to summarize the SAC is a committee based on analyzing data and providing analysis of that data to the schools leadership (Board and Administration). The SAC is a subcommittee of the Board of Directors. The SAC, practically speaking, looks at test scores, survey data, but any other sources of data can be used for our analysis. The SAC supports the school in creating the Unified Improvement Plan by providing input to the admin and staff on items that should be identified as priority improvement challenges based on our data analysis.

## **Unified Improvement Plan:**

One of the priorities for the SAC is to provide goals for the UIP based on data analysis. This plan is worked on and submitted in the fall, but the schedule changes from year to year.

## **SAC Timeline/Tentative**

When	What	Action Items Assigned
October	Public Comment First Looks at MAP Data/UIP Review Available VIRTUAL MEETING <a href="https://meet.google.com/imo-pnkv-mqk">meet.google.com/imo-pnkv-mqk</a>	
November	Jeffco Family School Partnership Survey	
December	NO MEETING IN DECEMBER	
January	Analysis of Jeffco Family School Partnership	I

February	Make Your Voice Heard student survey (district) Writing Data Staff Survey Distribution Check-in on UIP goals	
March	Analysis of Staff Survey Upload Survey results State of School Powerpoint	
April	Create presentation of staff survey results for staff	

**● School Accountability Committee – Board Policy Manual**

The School Accountability Committee (SAC), including elements of the membership and structure, is a statutory requirement and shall be established and function in accordance with Colorado Law C.R.S. 22-11-401, et seq. The general purpose of the Committee is to serve in an advisory role to the Principal. The Principal is responsible for implementing the accountability process in the school.

Pursuant to the referenced law, the purpose and responsibilities of the School Accountability Committee include:

- Identify resources required to implement strategies and provide written recommendations to the Principal and the Board of Directors regarding budgetary needs that are congruent with the annual academic achievement plans and the FHM Strategic Plan. (C.R.S. 22-11-402(1)(a)).
- Advise the Principal and the Board of Directors concerning the preparation of a school performance plan, improvement plan, priority improvement plan or a turnaround plan if any are required pursuant to C.R.S. 22-11-210, and to submit recommendations to the Principal and the Board of Directors, if applicable, concerning the contents of the applicable plan. (C.R.S. 22-11-402(1)(b&c))
- Meet at least quarterly to discuss whether school leadership, personnel, and infrastructure are advancing or impeding implementation of the public school's performance, improvement, priority improvement, or turnaround plan, whichever is applicable, or other progress pertinent to the FHM's accreditation contract with the Jefferson County School District. (C.R.S. 22-11-402(1)(d))

Additionally, the Board of Directors requires this Committee to:

- Be familiar with the Colorado “Education Accountability Act of 2009” (C.R.S. 22-11-101 et seq.) and advise the Board on opportunities and activities related thereto.
- Advise the Principal in developing a plan to improve educational achievement, maximize graduation rates, and support school safety and a welcoming environment, aligned with the FHM strategic plan and state statute.
- Develop and implement community surveys annually, and to compile and analyze survey results and present to the community at the Annual Meeting.
- Collaborate with school leadership teams.
- Provide a report to the Board of Directors at least every quarter.

Pursuant to C.R.S. 22-11-401(1), the School Accountability Committee shall be comprised of the following members, with the number of parent members exceeding the number of faculty members:

- Principal or his/her designee (1 person).
- Three (3) faculty members, ideally representing the Lower Elementary, Upper Elementary, and Middle School departments. In accordance with the statute, at least one (1) faculty member must be a teacher.
- Three (3) parents or legal guardians of students at the school. The three parent members shall respectively represent each grade-level program, to the extent possible.
- Board Liaison to the School Accountability Committee (1 person).
- At least one (1) parent member of an organization of parents, teachers, and students recognized by the school. This organization is commonly known as the Community Support Network.
- At least one (1) person from the larger community. This person need not be a parent or guardian of an enrolled student.

Pursuant to 22-11-401(1)(b), members of the School Accountability Committee shall be appointed by the Board of Directors from a list of volunteers. The Board of Directors shall, to the extent practicable, ensure the appointments to the School Accountability Committee reflect the student populations that are significantly represented within Free Horizon Montessori. If, after making good-faith efforts, an insufficient number of persons are willing to serve on the School Accountability Committee, an alternative membership plan shall be established that reflects the membership requirements herein as much as practicable (C.R.S. 22-11-401(4)(a)). The Principal and Department Heads may serve consecutive terms. Parents and community members shall serve two-year terms. Each spring, the members of the

School Accountability Committee shall select a Committee Chair for the subsequent year from the current parent representatives.